

Summary of Licenses & Permits

Business	License/Permit Fee	Bond Insurance	Department
Air Conditioning	Building Permit required installation	None	Building
Amusements:	\$25	\$100,000 insurance/person and \$500,000 insurance per accident and \$1,000 Bond	Building
Each Concession	\$5		
Each Ride	\$5		
Religious, charitable, non-profit organization	None		
Block Parties	None	Chief of Police may require liability insurance	Police
Building Permit	\$10/\$1,000 cost evaluation to \$1 million	City Secretary may require liability insurance	Building
Business License	Depending on type of Business	Non	Finance
Commercial Distributors License (Handbills)	\$50/Year \$20/3 Months \$10/Week \$5/Day	None	City Secretary
Contractor's License	\$100	None	Building
Curb Cuts	None	None	Public Works with City Manager Approval
Dog License	Provided by State of Delaware		
Excavations	\$10/\$1,000 cost evaluation to \$1 million	None	Building
Upon Revocation	\$25	Discretionary with City Manager	
Junk	See Secondhand Dealers		
Parades	None	None	Police
Peddlers/Vendors			City Secretary
General	\$50/Day \$250/Month \$500/Year	\$100,000 Liability Insurance	
Non-profit organizations	None	None	
Residential Parking Permit	None	None	Police
Secondhand Dealers	\$50	\$1,000 Bond	Police
Sewer Permit	None	None	Water & Wastewater
Sign Permit	Various based on size and type	None	Building
Special Events	None	\$300,000 Liability Insurance	Police

Special Use Permit			
Residential Zones	\$150	None	Planning then City Council for approval
All Other Zones	\$650	None	
Street Closing	See Block Parties		
Street Obstruction Permit	None	None	Public Works
Tent (900 sq. ft.+)	\$25	None	Building
Utility Permit	None	None	Public Works
Water Tapping			
In City	\$100	None	Water & Wastewater
Out of City	\$200	None	